

Procedure for Prospective American Hip Institute Patients

In order to determine if you are a candidate for surgery by one of American Hip Institute Physicians, or if American Hip Institute is best to treat your injury or condition please forward the following information to our office for a complimentary review. Upon receipt of your records please allow 7-10 business days for the Physician to complete their review and provide you with his findings and recommendations.

In order to track your package we suggest you mail it via Federal Express, UPS, or USPS Priority Mail. If you would like your records returned please include a self addressed stamped envelope.

- ✓ **Demographic information:** Complete the attached intake form
- ✓ **Copy of Insurance card:** Send copy of front and back side of insurance card
- ✓ **Office notes from previous/current treating physicians**
- ✓ **Diagnostic imaging and reports:** X-rays, MRI/Arthrograms, CT scans along with radiologist printed reports. Disc with images is preferred for review. Please do not send paper copies of images.
- ✓ **Operative reports and images specific to the affected joint**
- ✓ **Please send all reports as a SINGLE package. Incomplete records are subject to delayed review until complete.**

Please mail copies to:

American Hip Institute
Attn: Clinical Review Team
999 E. Touhy Ave Suite 450
Des Plaines, IL 60018