



# AMERICAN HIP INSTITUTE & ORTHOPEDIC SPECIALISTS

## Procedure for Prospective American Hip Institute Patients

American Hip Institute physicians will review, free of charge, your medical records and imaging studies to determine if an office appointment at American Hip Institute may benefit your medical condition.

We suggest all records to be mailed via Federal Express, UPS, or USPS Priority Mail. If you would like your records returned please include a self-addressed stamped envelope.

- ✓ **Demographic information:** Complete the attached intake form
- ✓ **Copy of Insurance card:** Send copy of front and back side of insurance card
- ✓ **Office notes from previous/current treating physicians**
- ✓ **Diagnostic imaging and reports: X-rays, MRI/Arthrograms, CT scans printed reports along with images. (Images should be on a disc)**
- ✓ **Operative reports and images specific to the affected joint**
- ✓ **Please send all reports as a SINGLE package. Incomplete records are subject to delayed review until complete.**
- ✓ **Signed: Consent for Review of Records & Imaging Studies form**

Please mail copies to:

**American Hip Institute  
Attn: Clinical Review Team  
999 E. Touhy Ave Suite 450  
Des Plaines, IL 60018**

Upon receipt of your records please allow 7-10 business days for the Physician to complete their review and provide you with his findings and recommendations.

999 E. TOUHY AVE SUITE 450  
DES PLAINES, IL 60018

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